

PROCESS FOR THE REVIEW AND ACCEPTANCE OF THE TRAFFIC ACCOMMODATION STRATEGY

① Background

During the review and development of traffic accommodation requirements for work zones, the need for a Traffic Accommodation Strategy was identified for all planned work zone activities. To support this initiative, the requirements for Contractors to develop a Traffic Accommodation Strategy was included in both the new Traffic Accommodation in Work Zones manual and in Standard Specifications for Highway Construction – Edition 7.

Section 7.1.5, Traffic Accommodation Strategy of the specifications outlines the requirements for both the Contractor and Consultant, however, the role of Department staff is not defined.

The following is the Department internal guideline to ensure the Department plays a consistent role in the process, effective immediately.

② Process for Reviewing and the Distribution of the Traffic Accommodation Strategy (TAS)

(a) Upon receipt of the TAS from the Contractor, the Consultant will review it and:

- (i) If accepted to the mutual satisfaction of the Contractor and Consultant, the Consultant will advise the Contractor and send a copy to the Department's Project Sponsor. The Project Sponsor will forward a copy to the Regional Safety Officer.

NOTE: If, at this time, the Project Sponsor or Regional Safety Officer identify deficiencies or have questions related to the TAS, they will advise the Consultant accordingly who in turn will follow-up with the Contractor.

- (ii) If initial agreement cannot be reached, the Consultant will forward a copy of the TAS, with his comments, to the Department's Project Sponsor. The Project Sponsor will review the TAS and advise the Consultant accordingly.

NOTE: The Project Sponsor, in his review, may request input from the Regional Safety Officer or any other Department staff.

- (b) If either the Consultant or Project Sponsor are not satisfied with the TAS, the Contractor will be advised accordingly by the Consultant and will be requested to address any questions or deficiencies.
- (c) The Contractor will make the appropriate changes to the TAS, and will re-submit it to the Consultant.

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- (d) Once there is mutual agreement to the TAS, the Consultant will forward a finalized copy to the Project Sponsor who will forward a copy to the Regional Safety Officer.

Additional Information:

1. The above process will follow the requirements of Section 7.1.5, Traffic Accommodation Strategy, of the specification.
2. If, during the course of construction, it is identified that the TAS is not adequate, it will be modified and accepted to the mutual satisfaction of all parties. All changes to the TAS must be documented and a copy of the modified TAS forwarded to the Project Sponsor.