


**Government  
of Alberta ■**  
Transportation

**DEPARTMENT POLICY STATEMENT**

<b>TITLE</b>	<b>Use of Electronic Media to Maintain a Daily Log</b>	
<b>Division/Branch</b>	<b>Transportation Safety Services Division / Carrier Services Branch</b>	
<b>Version Number</b>	<b>Replaces Previous Policy Number</b>	<b>Effective Date</b>
	<b>New Policy</b>	<b>April 24, 2012</b>
<b>Purpose</b>	<p>Current legislation governing hours of service does not address the use of electronic devices or media to maintain a daily log, herein referred to as "electronic daily logs." This policy provides guidelines for the enforcement of the use of such electronic daily logs. <i>This does not include equipment which falls under the regulatory definition of an automatic or electronic onboard recording device (EOBR).</i></p> <p>This enforcement policy has been jointly agreed to by the "Provincial Hours of Service Directors" in British Columbia, Alberta and Saskatchewan through the New West Partnership Trade Agreement.</p>	
<b>Principles</b>	<p><b>This policy does not supersede the regulatory requirements of the <i>Commercial Vehicle Drivers Hours of Service Regulations</i> or the <i>Drivers' Hours of Service Regulation</i>, and does not endorse any specific electronic log technology or company which provides the electronic log technology.</b></p> <p><b><u>This policy is approved by the Provincial Director responsible for Hours of Service in the Province of Alberta.</u></b></p>	
<b>Criteria</b>	<p>Electronic daily logs will be accepted and treated as conventional daily logs when required by the <i>Commercial Vehicle Drivers Hours of Service Regulations</i> or the <i>Drivers' Hours of Service Regulation</i>.</p> <ul style="list-style-type: none"> <li>• An electronic daily log produced by a driver or co-driver must contain the same information in the same format that is required by regulation for a handwritten daily log. This includes the duty status graph grid.</li> <li>• Failing to produce an electronic daily log will be treated the same as failing to produce a daily log in a handwritten format. This includes if the electronic daily log data is: <ul style="list-style-type: none"> <li>▪ illegible,</li> <li>▪ inoperable due to driver error,</li> <li>▪ inoperable due to device malfunction, or</li> <li>▪ unavailable for any other reason.</li> </ul> </li> </ul> <p>If the data cannot be viewed immediately upon request, the driver shall be given an opportunity to prepare a handwritten daily log from the information stored in the device for each of the required days and provide</p>	

<p><b>Definitions</b></p>	<p>it to the enforcement officer electronically via fax, email or wireless capabilities within reasonable time as specified by the requesting officer, but not later than 24 hours. The driver or co-driver must sign on each page attesting to its accuracy.</p> <p>Seizure of an electronic daily log is discouraged due to the personal information which may be on the device. If an accurate electronic transfer of the data is not possible, the enforcement officer shall allow the driver to complete a signed, handwritten copy of his electronic daily log for seizure purposes within reasonable time as specified by the requesting enforcement officer, but not later than 24 hours. The driver or co-driver must sign on each page attesting to its accuracy, at the discretion of the enforcement officer.</p> <ul style="list-style-type: none"> <li>• An electronic signature will be considered the same as a handwritten signature. If an enforcement officer has concerns about the legitimacy of the electronic signature, the officer can demand that the driver provide a sample of his/her signature for comparison.</li> <li>• Electronic daily log records must be retained as prescribed by the appropriate regulation, and must be produced upon demand as required by a Peace Officer or a designate to the Registrar for audits or investigational purposes.</li> <li>• Drivers and/or carriers are responsible for ensuring the use of electronic daily logs is authorized prior to using them in other provinces, territories, or states.</li> <li>• This policy shall in no way override any provincial statutory prohibition against the use of electronic devices while driving.</li> </ul> <p><b>Automatic or Electronic On-Board Recording Device</b> – any electric, electronic or electro-mechanical device that accurately and automatically does at least the following:</p> <ul style="list-style-type: none"> <li>(i) records <ul style="list-style-type: none"> <li>a) the driving time and the time on duty of drivers for each day that the device is in operation,</li> <li>b) the remaining driving time and on-duty time that a driver may use, and</li> <li>c) the sequential changes in duty status and the time those changes occurred;</li> </ul> </li> <li>(ii) indicates and records the time at which the device is disconnected;</li> <li>(iii) records the times that the vehicle is in motion;</li> <li>(iv) displays or prints out, at the request of the driver, at least the information referred to in subclause (i); (as per <i>Drivers' Hours of Service Regulation</i>).</li> </ul> <p><b>Electronic Daily Log</b> – an electronic version of the information required by the <i>Commercial Vehicle Drivers' Hours of Service Regulations</i> or the <i>Drivers' Hours of Service Regulation</i> contained in/on a personal digital assistant (PDA), smartphone, tablet, laptop or other similar electronic device.</p>
---------------------------	---

<b>Reference</b>	<p><b>Electronic Recording Device</b> – an electric, electronic or telematic device that is installed in a commercial vehicle and is capable of accurately recording, in accordance with Section 83, each period of duty status, in whole or in part (as per <i>Commercial Vehicle Drivers' Hours of Service Regulations</i>).</p> <p><i>Traffic Safety Act, Drivers' Hours of Service Regulation (AR317/2002)</i></p> <p><i>Motor Vehicle Transport Act, Commercial Vehicle Drivers' Hours of Service Regulations</i></p>
<b>Approved by</b>	<div data-bbox="511 562 922 781"></div> <div data-bbox="435 724 808 760">Tim Grant, Deputy Minister</div> <div data-bbox="1101 655 1351 772"><i>3 May 2012</i> Date</div>