***CONDITIONAL CONSTRUCTION COMPLETION CERTIFICATE***

<Contractor> <date>

<Address>

RE: Contract #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project number & limits

Type of work

On <date> an inspection of the above noted project was carried out by (Consultant, Project Sponsor and Contractor) and, with the exception of <Footnote 1>, all work on this contract has been satisfactorily completed.

You are therefore advised that this contract is conditionally accepted subject to the following:

1. The Department will hold an amount equal to $ <Footnote 2> to cover the cost of correcting these deficiencies.

2. The repair of deficiencies is to be completed by <Footnote 3>. If the repairs are not completed by this date the Department reserves the right to initiate action to have the work completed utilizing Contract Securities as outlined in the General Specifications.

Should you complete the deficiencies by <Footnote 3> the warranty period shall be considered to have commenced on <Footnote 4>. If the repair of the deficiencies is not completed by <Footnote 3> then the warranty period shall commence on the date that the repair of the deficiencies is actually completed.

You will be hearing from the Department’s Strategic Procurement Branch about providing the necessary Statutory Declaration forms as required by the contract General Specifications

Consultant

cc: Regional Director, **\_\_<Region>\_\_**

Construction / Bridge Manager, **\_\_<Region>\_\_**

Operations Manager, **\_\_<District>\_\_**

Project Administrator, **\_\_<Region>\_\_**

Director, Tender Administration via [TenderAdmin@gov.ab.ca](mailto:TenderAdmin@gov.ab.ca)

Director, Professional Services

Executive Director, Project Delivery via [PDC.Shared@gov.ab.ca](mailto:PDC.Shared@gov.ab.ca)

Information Management Branch via [trans.geodata.update@gov.ab.ca](mailto:trans.geodata.update@gov.ab.ca)

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| **1.** | **Either list deficiencies or refer to a letter dated “MM/DD/YYYY” which includes a list of deficiencies.** |
| **2.** | **Typically, twice the estimated cost to complete the repairs.** |
| **3.** | **Reasonable deadline to get deficiencies corrected (Usually June 15th of following year)** |
| **4.** | **Use the date of the Conditional Construction Completion Inspection.** |