

APPLICATION FOR SIGN INSTALLATION NEAR A PROVINCIAL HIGHWAY GENERAL INSTRUCTIONS

PLEASE NOTE: Application forms must be completed for all proposed signs, including sign information changes within 300 metres of the highway right-of-way boundary or within 800 metres of the centre point of an intersection of the highway with another public road.

Sign construction or changes may not proceed until a permit has been issued by Alberta Transportation subject to the provisions of Section 11 – 19 inclusive of the Highways Development and Protection Act, Chapter H-8.5 2004, amendments thereto, and the Highways Development and Protection Regulation (Alberta Regulation 326/2009) and amendments thereto.

Complete the application form - please print. Describe the proposed sign and details of its location etc. as requested. Application must be signed by **the registered owner or authorized agent, if applicable.**

A site plan showing proposed sign setback and distance from the highway property line to the existing development must be provided. A sign legend diagram showing dimensions of sign face, sign layout showing wording and letter dimensions, sign background colour, etc. must also be provided. If the plan is larger than this page, two (2) copies must be provided. Applicant must sign each copy of the plan.

Types of signs not permitted

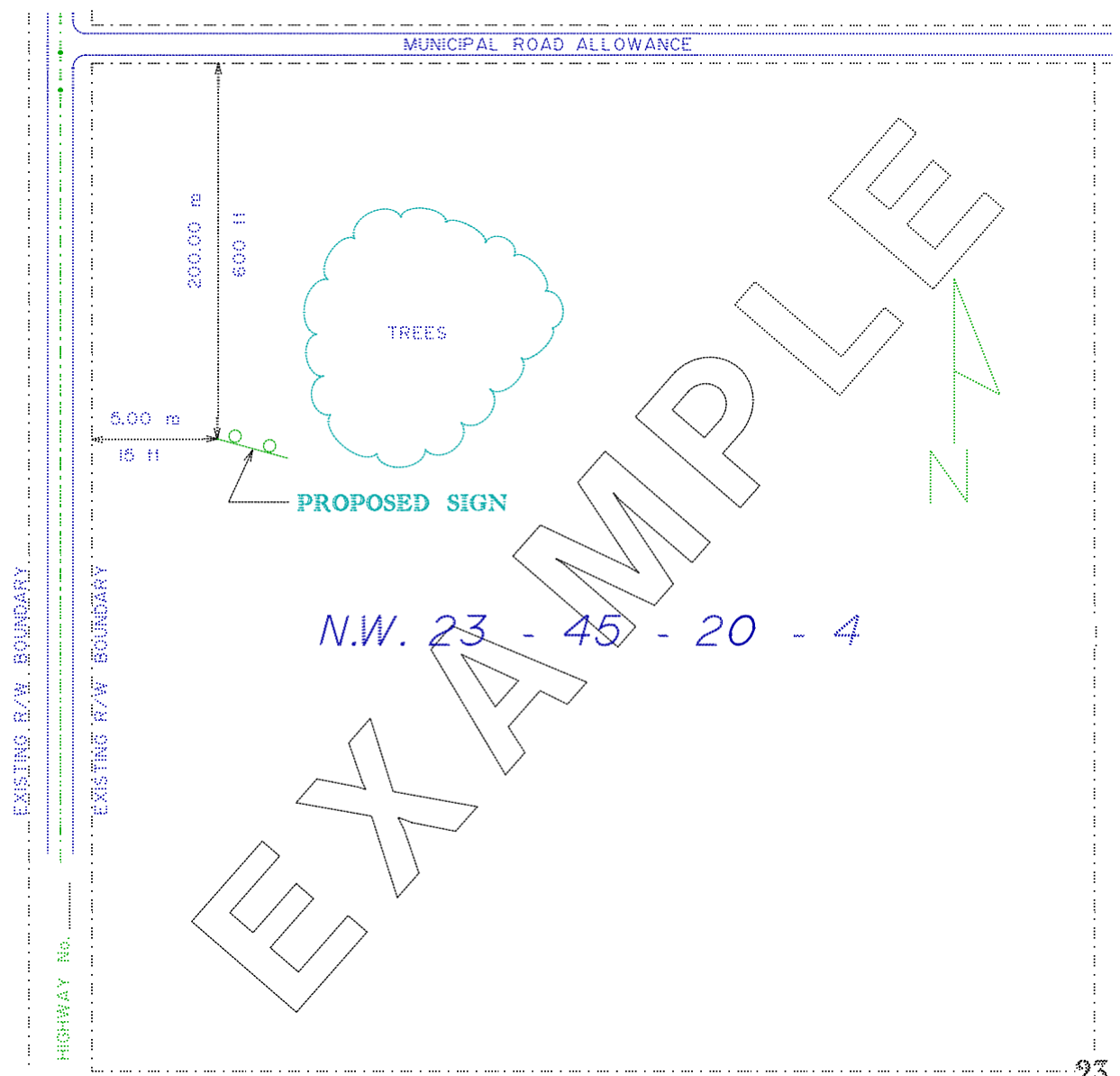
1. Any sign that displays an intermittent, flashing or rotating light or lights.
2. Any sign which is flood lighted in such a manner as to cause interference to the motoring public.
3. Any yard lights, area lighting or other lights that, in the opinion of the Operations Manager, are excessively distracting to the public or create a traffic hazard.
4. Any sign that has moving or rotating parts.
5. Any sign that bears a legend giving a command such as a “stop, stop ahead, turn, caution” etc., or any legend that in any way imitates a standard or commonly used traffic signal device or sign.
6. Any sign displaying commercial advertising.
7. Any sign using red or yellow background.

Additional Information

1. Reflectorized signs are encouraged in order to provide 24-hour legibility.
2. All signs are to be fabricated professionally using conventional exterior sign materials.
3. Minimum letter size is 15 cm (6 inches). Use of standard letter styles are encouraged for improved legibility.

Return your SIGN APPLICATION to the appropriate Alberta Transportation District Office.

ATHABASCA	Unit #2, Jewell Building, 3603 – 53rd Street T9S 1A9	(780) 675-2624	transdevelopmentathabasca@gov.ab.ca
CALGARY	2nd Floor, Willowglen Business Park, 803 Manning Road N.E. T2E 7M8	(403) 297-6311	transdevelopmentcalgary@gov.ab.ca
EDSON	Room 202, Provincial Building, 111 – 54th Street T7E 1T2	(780) 723-8250	transdevelopmentedson@gov.ab.ca
FORT MCMURRAY	6th Floor, West Tower, Provincial Building, 9915 Franklin Avenue T9H 2K4	(780) 743-7430	Application.Permit.FM@gov.ab.ca
GRANDE PRAIRIE	1401, Provincial Building, 10320 – 99th Street T8V 6J4	(780) 538-5310	transdevelopmentgrandeprairie@gov.ab.ca
HANNA	P.O. Box 1300, Provincial Building, 401 Centre Street T0J 1P0	(403) 854-5550	transdevelopmenthanna@gov.ab.ca
LETHBRIDGE	3rd Floor, Administration Building, 909 3rd Avenue N. T1H 0H5	(403) 381-5426	transdevelopmentlethbridge@gov.ab.ca
PEACE RIVER	3rd Floor, Provincial Building, Bag 900, Box 29, 9621 96 Avenue, T8S 1T4	(780) 624-6280	transdevelopmentpeaceriver@gov.ab.ca
RED DEER	#401, Provincial Building, 4920 - 51st Street T4N 6K8	(403) 340-5166	transdevelopmentreddeer@gov.ab.ca
STONY PLAIN	Room 223, Provincial Building, 4709 – 44th Avenue T7Z 1N6	(780) 963-5711	transdevelopmentstonyplain@gov.ab.ca
VERMILION	Box 28, Provincial Building, 4701 – 52nd Street T9X 1J9	(780) 853-8178	transdevelopmentvermilion@gov.ab.ca



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SITE PLAN
SKETCH OF PROPOSED SIGN

WHITE BACKGROUND
BLUE LETTERS -----
200 mm HIGH
(8 inches)

12 m (4 ft)

2.5 m (8 ft)

