Putting Your Manual Together

	Print the Manual – If your printer cannot print double sided it is highly recommended you have the manual printed at a stationary store that offers print service or purchase a complete manual package including binder and dividers from Riley's Reproduction (1-800-563-1542). Cost for a complete manual from Riley's, less GST and shipping, is less than $20.00 The Manual index is based on Avery's 8 tab Ready Index (#11817) available from most stationary stores.
	Insert the Manual cover page into the cover of the binder.
	Place the 1st divider (divider index) face down on the left side.
	Place the Manual index face down on the left side.
	Place the 1st tab face down on the left
	Add the remainder of the Manual to the binder, inserting the tabs as indicated on the Manual index.