Attachment 9

Guide to Completing a Rebuilt Vehicle Work Plan

1. **Vehicle Information** – Must accurately match the vehicle presented for inspection.

2. **Owner Information** – Information provided must match the information displayed on the operator licence.

3. **Rebuilder Information** – If the vehicle was repaired by anyone other than the vehicle owner this section must be completed. If applicable, the vehicle owner must provide trade certification and, or Alberta Vehicle Inspection Technician number.

4. **Vehicle Damage** – Describe the type and extent of any collision damage. If pictures are not provided an Inspection Technician may have to remove components in order to verify proper repair methods were used. There may be an additional cost over and above the posted inspection cost.

5. **Work Plan** – Describe how you have, or plan to repair the vehicle. Note that any repairs must be completed using industry acceptable repair methods.

6. **Major Components** – Any cab, frame, SRS components, electronic ABS components, or any other electronic safety components from a vehicle with a "non-repairable" status cannot be used.

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Before you start your rebuild, verify the vehicle you are repairing **does not** have a non-repairable status. A Vehicle Information Report can be purchased from any Alberta Registry agent.

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Be sure not to cover any welds / assembly joints – No sealant, soundproofing, or rust proofing compound may be applied to the vehicle prior to the inspection.

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The following documents must be presented to a Salvage Vehicle Inspection Facility licensed by the Government of Alberta before an inspection can be performed:

- Completed Rebuilt Vehicle Work Plan TSSRVWP2007.
- Four (4) colour photographs taken before the vehicle was rebuilt, clearly illustrating the vehicles front end, rear end, and both sides. If you do not have photographs there may be additional costs if the Inspection Facility has to remove components to verify a repair.
- A request for "salvage vehicle inspection" purchased from an Alberta Registry agent.

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Rebuilt Vehicle Work Plan (page 1 of 2)

1. Vehicle Information

VIN																	

Make	Model	Year	Odometer

2. Owner Information

Last, First, Middle Name	Operator Licence Number
Address	Signature of Owner

3. Rebuilder Information (complete all that apply)

Trade Certificate Number and Designation	Inspection Technician Number
Last, First, Middle Name	Operator Licence Number
Address	Signature of Rebuilder

4. Vehicle Damage (describe type and location of damage):

Photographs showing the front, rear, and both sides of vehicle prior to repairs attached? YES ☐ NO ☐

5. Work Plan (describe your repair procedure and process)

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6. Major Components Used To Repair Vehicle			
COMPONENT	SUPPLIER NAME	INVOICE #	VIN of DONOR VEHICLE

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