

## FAQs: New Class 5 Driver Education

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### Classroom

#### **What are the computer requirements for running the electronic presentation?**

The electronic presentation is in Adobe® PDF format. To run the electronic presentation, you must have Adobe Reader (Free to download at: <http://get.adobe.com/uk/reader/>) and one of the following operating systems:

- **PC** – Windows XP, Vista, or 7;
- **Mac** – OS X 10.5 or higher.

There are also videos embedded in the presentation, which do not require additional software to play.

#### **What equipment is required for delivery of the Class 5 Curriculum?**

Each classroom used for delivering the Class 5 curriculum will be required to have the following:

- Computer
- Projector
- Speakers
- Screen

### Instructor Licensing

#### **What are the changes to the Class 5 instructor licence renewal process?**

Class 5 classroom instructors must conduct a minimum of 60 hours of in-class instruction within the 24-month period prior to the date of renewal. Instructors who do not meet this requirement will no longer be eligible to retain the Classroom 'C' endorsement on their instructors' licences.

To re-qualify, please contact DPLS.

Senior instructors are also required to meet the 60-hour minimum to retain their C endorsement. In-vehicle instructor licence renewal requirements have not changed at this time.

### Curriculum

#### **What are the new policy changes regarding the Class 5 curriculum?**

Driver Programs and Licensing Standards (DPLS) has established new minimum standards for Class 5 classroom driver education. School owners that provide classroom instruction must either implement the Alberta Class 5 Curriculum or an approved alternate curriculum. Visit the Alberta Transportation website for more details.

As part of the minimum standard, all curricula must contain 3 components:

1. Instructor's guide – provides instructors with speaking notes to complement the electronic presentation
2. Electronic presentation – includes slides and videos to enhance delivery of course content
3. Student's guide – details the learning objectives and topics of the course (to be kept by the students)

#### **How will driver training schools learn to use the Class 5 Curriculum?**

It is required that the owner or senior instructor and a Class 5 classroom instructor from each driver training school attend a 1-day professional development workshop in Calgary on November 20 or 21, 2012 or Edmonton on November 26 or 27, 2012.

### **How will the new Curriculum affect currently approved Class 5 curricula?**

Any Class 5 curricula approved before November 2012 will no longer be acceptable after March 4, 2013. They will need to be approved by DPLS based on the new standards.

### **What are the important dates related to Class 5 curriculum implementation?**

Below is a list of important dates:

- *November 20 or 21, 2012* – 1-day professional development workshops in Calgary
- *November 26 or 27, 2012* – 1-day professional development workshops in Edmonton
- *January 7, 2013* – School owners must indicate to DPLS whether they have decided to use the Alberta Class 5 Curriculum or submit an alternate curriculum for approval
- *March 4, 2013* – Mandatory implementation date for the Alberta Class 5 Curriculum or an approved alternate curriculum

### **What are the implications of not meeting the January 7, 2013 deadline?**

Driver training school owners that do not implement the Alberta Class 5 Curriculum and do not submit their alternate curricula by January 7, 2013 will have the classroom endorsement of their driver training school licence cancelled.

### **What are the implications of not meeting the March 4, 2013 deadline?**

Driver training schools that do not implement the Alberta Class 5 Curriculum or an alternate, approved curriculum by March 4, 2013 will have the classroom endorsement of their driver training school licence cancelled.

### **How will the Alberta Class 5 Curriculum be updated for the schools?**

DVDs with updated materials will be provided to driver training schools as required. DPLS will notify driver training school owners as updates are posted on the Alberta Transportation website. It is the driver training school owners' responsibility to ensure that the most recent versions of the materials are used by their instructors.

### **How will approved alternate Class 5 curriculum be updated?**

As laws and policies change, Alberta Transportation will inform driver training schools regarding updates that will need to be made. It is the school owner's responsibility to make those changes.

### **What is the cost of the Alberta Class 5 Curriculum to your driving school?**

The DVD and the instructor's guide will be provided by Alberta Transportation free of charge. There will be a cost to the driver training school owners for the student's guides when they purchase them from the Alberta Queen's Printer at a price of \$6.50 each + GST. The ordering procedure will be provided at the workshops and on the Alberta Transportation website.

### **How will DPLS be notified of the school's decision to implement the Alberta Class 5 Curriculum?**

An Implementation Agreement Form will be provided at the Class 5 professional development workshops. All Implementation Agreement Forms must be returned to DPLS Edmonton office no later than January 7, 2013.