

## Frequently Asked Questions - Ignition Interlock Program

**1. It has been more than 30 days, and I have not received a response to my Ignition Interlock Program Application. How do I find out about my application status?**

- **If it has been more than 30 days since applying, please contact:**

Driver Fitness and Monitoring can be reached by telephone, fax, email, and in person at:  
Main Floor, Twin Atria Building  
Room 109, 4999 - 98 Avenue NW  
Edmonton, Alberta T6B 2X3

Phone: 780-427-8230

Fax: 780-422-6612

Email: [Driver.Fitness@gov.ab.ca](mailto:Driver.Fitness@gov.ab.ca)

Office hours are 8:15am to 12:00pm, and 1:00pm to 4:30pm, Monday to Friday.

- **If it has been less than 30 days since applying, your application is likely being processed, please await the correspondence related to the Ignition Interlock Program Application by regular mail.**

**2. I lost my “Order of Driving Prohibition Against an Offender”. Where can I obtain a replacement copy?**

The “Order of Driving Prohibition Against an Offender” must be submitted with the Ignition Interlock Application for all participants of Alberta’s Mandatory Ignition Interlock Program.

A replacement copy of your “**Order of Driving Prohibition Against an Offender**” can be obtained through the Provincial Court of Alberta by visiting their website for more information at: [www.albertacourts.ca](http://www.albertacourts.ca).

**3. What do I do if I lost my original application for the Ignition Interlock Program?**

If the Ignition Interlock Program Application was submitted to Driver Fitness and Monitoring for approval, a copy may be available, provided it has been more than 30 days since it was processed / approved. Please contact Driver Fitness and Monitoring at the telephone number or address above.

If the Ignition Interlock Program Application **was not** yet submitted to Driver Fitness and Monitoring for approval, please purchase another Ignition Interlock Program Application from any Alberta Registry Agent.

**4. Do I need to purchase an Application to participate in both the Alberta Administrative Licence Suspension Ignition Interlock Program and the Mandatory Ignition Interlock Program?**

Individuals participating in **both** the Alberta Administrative Licence Suspension Ignition Interlock Program and the Mandatory Ignition Interlock Program are required apply to **each** program they participate in.

To apply to participate in the Alberta Administrative Licence Suspension Ignition Interlock Program, you must purchase an Ignition Interlock Program Application through an authorized Alberta Registry Agent. Your completed application can be submitted to Driver Fitness and Monitoring when you have not more than 30-days remaining in your 90-day driving suspension. Applications can be submitted to Driver Fitness and Monitoring by:

- Mail (see application),
- Fax (780-422-6612), or
- Email ([driver.fitness@gov.ab.ca](mailto:driver.fitness@gov.ab.ca)).

To apply to participate in the Mandatory Ignition Interlock Program as a reinstatement requirement for a *Criminal Code* (Canada) conviction for impaired driving, you must purchase an Ignition Interlock Program Application through an authorized Alberta Registry Agent. You can apply for the Mandatory Ignition Interlock Program when you have 30 days or less remaining in the minimum prohibition/suspension term as indicated on the “**Order of Driving Prohibition Against an Offender**” received in Court. The “**Order of Driving Prohibition Against an Offender**” must accompany the completed application for this program, otherwise the application will be denied and returned to you. Applications and supporting documents can be submitted to Driver Fitness and Monitoring by:

- Mail (see application for mailing address),
- Fax (780-422-6612), or
- Email ([driver.fitness@gov.ab.ca](mailto:driver.fitness@gov.ab.ca))

## **5. I have installed the ignition interlock device in my vehicle, what are my next steps?**

### **a) Road Test:**

If a Road Test was a required Reinstatement Condition and was not completed prior to the ignition interlock device installation, this will mean you are not yet able to legally drive and you will be required to make arrangements to get to the Alberta Registry Agent where your road test will be held by family/friend, taxi or ride share service, etc.

If requested by the Driver Examiner, please have your Ignition Interlock Program Application Form available for presentation.

Upon successful completion of the Road Test, please ensure your completed Ignition Interlock Program Application Form is returned to you. You will submit this along with the Road Test Permit to the Alberta Registry Agent in exchange for a Restricted Driver's Licence.

### **b) Obtain a Restricted Driver's Licence:**

Please visit any Alberta Registry Agent to finalize the completion of your Ignition Interlock Program Application Form.

Please ensure you have satisfied all outstanding Reinstatement Conditions (including payment of the Reinstatement Fee(s)). The Registry Agent will validate your completed

Ignition Interlock Program Application Form and retain for further administrative processing.

A Restricted Driver's Licence, displaying your new status "**restricted to a vehicle with an alcohol sensing ignition interlock device**" will be issued to you. **Once the Restricted Driver's Licence is issued, you will ONLY be legally permitted to operate a motor vehicle equipped with an Ignition Interlock Device.**

**Until you are issued a Restricted Driver's Licence, you may not operate any motor vehicle, otherwise you may face additional charges of driving while suspended, vehicle seizure, and additional sanctions/penalties.**

**1. I received a warning letter in the mail, why?**

The applicant is hereby notified that certain actions they have undertaken may result in a either Notice to Attend an Inquiry with the Registrar, extension of the Ignition Interlock Program term, expulsion from the program. Examples of such actions include, but are not limited to:

- "Fail" recording (with a blood alcohol concentration level of 0.040 or higher);
- "Warn" recording (with a blood alcohol concentration level of 0.020 to 0.039);
- Inappropriate use or handling of the approved ignition interlock device (e.g. attempting to tamper, circumvent, and/or by-pass the interlock device).

**6. I received the Letter for Extension of my term in the Mandatory Ignition Interlock Program. Why?**

Clients participating in the Ignition Interlock Program are expected to meet all of the Terms and Conditions. When there are breaches and/or violations, Mandatory Ignition Interlock Program participants may receive an extension to their current Ignition Interlock Program participation term.

Alberta Transportation expects zero "warns" and "fails" while participating in the Ignition Interlock Program. If clients do not provide a "pass" within 10 minutes of a "warn" or "fail", they may receive an extension to their current Ignition Interlock Program participation term.

**7. Can I appeal an Extension I received to my Mandatory Ignition Interlock Program?**

Decisions of the Registrar of Motor Vehicles (Transportation) can be appealed to the Alberta Transportation Safety Board in Edmonton at 780-427-7178 or Calgary at 403-297-3466.

An Application for Hearing – Alberta Ignition Interlock Appeals (REG1066) can be purchased at any Alberta Registry Agent. A listing of Alberta Registry Agents can be found at [www.servicealberta.gov.ab.ca/1641.cfm](http://www.servicealberta.gov.ab.ca/1641.cfm).

Please note: Section 45 (2) of the *Traffic Safety Act* stipulates an appeal must be made within 30 days from the date you received the notice of decision.

**8. I have completed my full term on the Ignition Interlock Program, what are my next steps?**

Schedule an appointment with the Service Provider to have the ignition interlock device removed on or after the last day of your Ignition Interlock Program term.

Once the ignition interlock device is removed, your Service Provider will send your last report readings to Driver Fitness and Monitoring for review. The reports will be assessed to determine if participants have successfully met the Ignition Interlock Program requirements. If so, the Ignition Interlock Program Reinstatement Condition will be removed.

Completed Ignition Interlock Program participants will need to make alternate arrangements for someone to drive them to an Alberta Registry Agent to obtain their unrestricted Driver's Licence.

## **VEHICLE**

### **9. Can I drive another motor vehicle that does not have the ignition interlock device while in the Ignition Interlock Program?**

No, your Restricted Driver's Licence allows you to **only operate motor vehicles that have an ignition interlock device installed.**

If you wish to operate another motor vehicle, you must have another ignition interlock device installed. If you drive a motor vehicle without the ignition interlock device, you may face **additional** charges of Driving While Suspended, vehicle seizure, and/or monetary penalties.

### **10. Do I have to be the Registered Owner of the motor vehicle to have the ignition interlock device installed?**

No, should a participant in the Ignition Interlock Program not currently own a motor vehicle, the individual may rent or borrow a motor vehicle to complete the Ignition Interlock Program participation term.

An ignition interlock device may be installed in a company vehicle as long as the Registered Owner provides written authorization and has proof of insurance. Any "warns" or "fails" registered on the ignition interlock device, regardless of who is operating the motor vehicle, will be the responsibility of the Ignition Interlock Program participant and may result in their Ignition Interlock Program participation term being extended.

## **ALBERTA REGISTRY AGENT**

### **11. Why am I required to complete a Road Test?**

Any individual who has been suspended for over one year will be required to undergo the successful completion of a Road Test. The applicant will be responsible for the cost of the Road Test and the issuance of a Restricted Driver's Licence.

### **12. The Registry Agent is not able to issue me a Restricted Driver's Licence. Why is this?**

You may have outstanding Reinstatement Conditions, such as a Reinstatement Code to attend a Hearing with the Alberta Transportation Safety Board. Please consult with the Alberta Registry Agent to determine next steps.

Alternatively, you may contact Driver Fitness and Monitoring by telephone at 780-427-8230, toll free in Alberta by first dialing 310-0000.

Office hours are 8:15 a.m. to 12:00 p.m., and 1:00 p.m. to 4:30 p.m., Monday to Friday.

**13. How can I participate in the Mandatory Ignition Interlock Program if I do not have a motor vehicle?**

The Ignition Interlock Program is a requirement for all individuals who have been convicted of a *Criminal Code (Canada)* impaired driving offence in Alberta. It is a condition of licence reinstatement and participation is required.

If the driver cannot or does not participate, the suspension will continue beyond the reinstatement date, and will remain in effect until all of the reinstatement requirements are met, including participation in Alberta's Ignition Interlock Program.

Participants in the Ignition Interlock Program are restricted to the use of a motor vehicle equipped with an approved alcohol sensing ignition interlock device. Any and all motor vehicles that are to be operated by the individual must have an ignition interlock device installed.

To receive credit towards the Mandatory Ignition Interlock Program, participants must have access to interlock equipped vehicle for the duration of their term, and record a minimum of 100 kilometers of driving each month.

Should a participant in the Ignition Interlock Program not currently own a motor vehicle, the individual may rent or borrow a motor vehicle to complete the Ignition Interlock Program participation term. An ignition interlock device may be installed in a Company vehicle as long as the Registered Owner provides written authorization and has proof of insurance.

Any "warns" or "fails" recorded on the ignition interlock device, regardless of who is operating the vehicle, will be the responsibility of the Ignition Interlock Program participant and may result in their Ignition Interlock Program participation term being extended.

**SUSPENSIONS**

**14. I received another driving suspension and my restricted licence has been suspended. Can I still participate in the Ignition Interlock Program?**

No, you may not participate in the Ignition Interlock Program while serving any other suspension(s). You are required to surrender your Restricted Driver's Licence to an Alberta Registry Agent and will need to arrange with the Service Provider to remove the ignition interlock device.

You are responsible for any costs associated with removing or re-installing the ignition interlock device. After serving the additional suspension, you may schedule an appointment with the Service Provider to re-install the ignition interlock device in the specific motor vehicle. Once the ignition interlock device is re-installed, you must be re-issued a Restricted Driver's Licence from an Alberta Registry Agent and you will be informed of your new anticipated Ignition Interlock Program participation end date.

To locate an Alberta Registry Agent, please refer to the following link [www.servicealberta.gov.ab.ca/1641.cfm](http://www.servicealberta.gov.ab.ca/1641.cfm).