

Frequently Asked Questions for Driver Fitness and Monitoring (DFM) in regards to Ignition Interlock Program (IIP)

1. I did not receive a response on my Ignition Interlock Program (IIP) Application. What is my application status?

To check your IIP application status, please contact Driver Fitness and Monitoring (DFM) by telephone at 780-427-8230, toll free in Alberta by first dialing 310-0000.

Office hours are 8:15am to 12:00pm, and 1:00pm to 4:30pm, Monday to Friday.

2. I lost my “Order of Driving Prohibition Against an Offender”. Where can I obtain a replacement copy?

You can request a copy of your “Order of Driving Prohibition Against an Offender” at the [Alberta Courthouse](#) where the prohibition was issued. You will be responsible for any associated costs.

3. What do I do if I lost my original application for the IIP?

Call DFM at 780-427-8230, toll-free in Alberta by first dialing 310-0000.

4. I have installed the ignition interlock device in my vehicle, what are my next steps?

Once the ignition interlock device has been installed, IIP participants will need to make arrangements for someone to drive them to an Alberta Registry Agent. Upon complying with all outstanding reinstatement conditions, the registry agent will issue a Restricted Operator’s Licence displaying the following text: **“RESTRICTED TO A VEHICLE WITH AN ALCOHOL SENSING IGNITION INTERLOCK DEVICE”**. IIP participants **may not** operate any motor vehicle until a valid Restricted Operator’s Licence has been issued by an Alberta Registry Agent.

*Please note that all IIP participants must be issued and maintain a valid Restricted Operator’s Licence to receive credit towards their IIP participation term.

5. I got a warning letter in the mail, why?

A record of driving and participation activity for the applicant provided by the approved ignition interlock device at each servicing appointment will be forwarded by the supplier/installer to Alberta Transportation for review and monitoring. DFM sends a courtesy reminder Warning Letter to IIP participants regarding the Terms and Conditions of the IIP. If clients do not provide a “pass” within 10 minutes of a “warn” or “fail”, they may receive an extension to their current IIP participation term.

6. I received the Letter for Extension on IIP. Why?

Clients participating in the IIP are expected to meet the IIP’s Terms and Conditions. When there are breaches in the program, IIP participants may receive an extension to their current participation term. Alberta Transportation expects zero “warns” and “fails” on the IIP. If clients do not provide a “pass” within 10 minutes of a “warn” or “fail”, they may receive an extension to their current participation term.

7. Can I appeal an Extension I received to my IIP?

Decisions of the Registrar of Motor Vehicles (Transportation) can be appealed to the Alberta Transportation Safety Board (ATSB) in Edmonton at 780-427-7178 or Calgary at 403-297-3466. An Application for Hearing – Alberta Ignition Interlock Appeals (REG1066) can be purchased at any Alberta Registry Agent. A listing of Alberta Registry Agents can be found at www.servicealberta.gov.ab.ca/1641.cfm.

Section 45 (2) of the *Traffic Safety Act* stipulates an appeal must be made within 30 days from the date you received notice of decision.

8. I have completed my full term on the IIP, what are my next steps?

Schedule an appointment with the service provider to have the device removed on or after the last day of your IIP term. Once the device is removed, your service provider will send your last report readings to DFM for review. The reports will be assessed to determine if participants have successfully met the IIP requirements. If so, the IIP reinstatement condition will be removed. IIP participants will need to make arrangements for someone to drive them to an Alberta Registry Agent to obtain their unrestricted operator's licence.

VEHICLE

9. Can I drive another vehicle that does not have the interlock device while on the IIP?

No, your Restricted Operator's Licence allows you to **only operate vehicles that have an ignition interlock device installed**. If you wish to operate another vehicle, you must have another ignition interlock device installed. If you drive a vehicle without the ignition interlock device, you may face charges of Driving While Suspended, vehicle seizure and/or monetary penalties.

10. Do I have to be the Registered Owner of the vehicle to have the interlock device installed?

No, should a participant in the IIP not currently own a vehicle, the individual may rent or borrow a vehicle to complete the IIP participation term. An interlock device may be installed in a company vehicle as long as the Registered Owner provides written authorization and has proof of insurance. Any warns or fails on the device, regardless of who is operating the vehicle, will be the responsibility of the IIP participant and may result in their IIP participation term being extended.

ALBERTA REGISTRY AGENT

11. Why am I required to complete a road test?

Any individual who been suspended for over 1 (one) year will be required to undergo the successful completion of a road test. You will be responsible for the cost of the road test and the issuance of a Restricted Operator's Licence.

12. The Registry Agent is not able to issue me a Restricted Operator's Licence. Why?

Should you have outstanding Reinstatement Conditions, such as a Reinstatement Code to attend a hearing with the Alberta Transportation Safety Board, please consult with the Alberta Registry Agent to determine next steps.

Alternatively, you may contact DFM by telephone at 780-427-8230, toll free in Alberta by first dialing 310-0000. Office hours are 8:15am to 12:00pm, and 1:00pm to 4:30pm, Monday to Friday.

13. How can I participate in the IIP if I do not have a vehicle?

The IIP is a mandatory program by way of a reinstatement condition for all individuals who have been convicted of an impaired driving offence in Alberta. The suspension will continue beyond the reinstatement date, and will remain in effect until all of the reinstatement requirements are met, including participating in Alberta's IIP.

Participants of the Ignition Interlock Program (IIP) are restricted to the use of a vehicle equipped with an approved alcohol sensing ignition interlock device. Any and all vehicles that are to be operated by the individual must have an interlock device installed. To receive credit towards the IIP, participants must have access to interlock equipped vehicle for the duration of their term, and record a minimum of 100 km's of driving each month.

Should a participant in the IIP not currently own a vehicle, the individual may rent or borrow a vehicle to complete the IIP participation term. An interlock device may be installed in a company vehicle as long as the Registered Owner provides written authorization and has proof of insurance. Any warns or fails on the device, regardless of who is operating the vehicle, will be the responsibility of the IIP participant and may result in their IIP participation term being extended.

SUSPENSIONS

14. I received another suspension and my licence has been suspended. Can I still participate in the IIP?

No, you may not participate in the IIP while serving any other suspension(s). You are required to surrender your Restricted Operator's Licence to an Alberta Registry Agent and will need to arrange with the service provider to remove the ignition interlock device.

You are responsible for any costs associated with removing or re-installing the interlock device. After serving the suspension, you may schedule an appointment with the service provider to re-install the ignition interlock device in your vehicle. Once the device is re-installed, you must be re-issued a Restricted Operator's Licence from an [Alberta Registry Agent](#) and you will be informed of your new anticipated IIP participation end date.