

Technical Support

To play the electronic presentation on the DVD provided by Driver Programs and Licensing Standards (DPLS):

1. Insert the DVD into the disk slot of your computer. See Figure 1.
2. To display the DVD contents:
 - a. If a dialog box similar to Figure 2 opens, select 'Open folder to view files'; or



Figure 1 – Disk slot

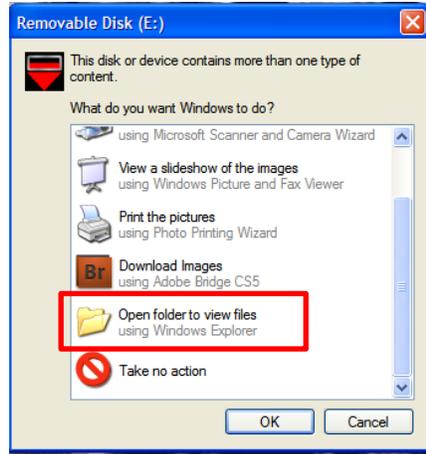


Figure 2 – Dialog box

- b. If no dialog boxes open, click on your computer hard drive icon (Windows: My Computer; MAC: Macintosh HD) and open the disk drive (D:/).
3. Select the file named 'Class 5 Driver Education.pdf' by clicking once on it. Right click and select 'Copy.' Next, open the location on your computer hard drive that you would like to save the file (e.g. 'My Documents'), right click and select 'Paste'.

Note: Depending on your computer's capacity and ability, it may take a while to copy the file onto your computer from the DVD.

4. Once copied, double-click on the file named 'Class 5 Driver Education.pdf' to open it.

Note: You must have Adobe Reader to open/play the electronic presentation. Go to: <http://get.adobe.com/uk/reader/> and select Download Now. Follow the instructions on the webpage to properly install the software. This software is free for download.

5. To change to full screen mode, go to View on the control menu across the top and select 'Full Screen Mode'.
6. Once you are in full screen mode, there are several ways to navigate the pages:
 - a. Click on the screen with your mouse each time you would like to go to the next page.
 - b. Use the arrow keys on your keyboard: use the left arrow key to go back a page and the right arrow key to go to the next page. See Figure 3.



Figure 3 – Keyboard arrow keys

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- c. Use the Page keys on your keyboard: use the Page Down key to go back a page and the Page Up key to go to the next page. See Figure 4.

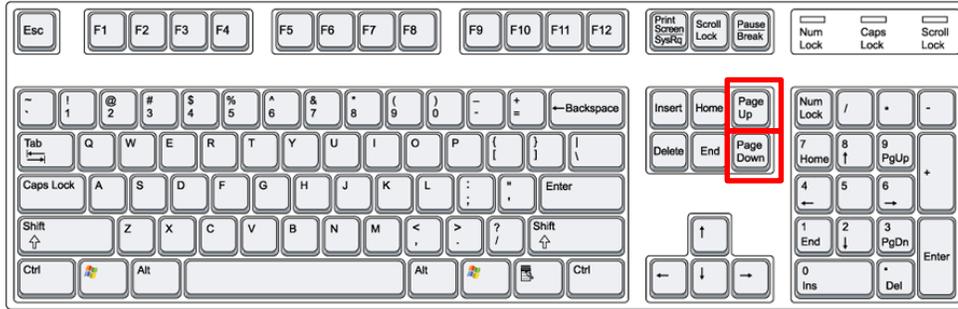


Figure 4 – Page Up and Down keys

- d. Use the scroll wheel on your mouse: scroll down to go back and scroll up to go forward.
- e. If you know which page you need to go to, change the page number in the page number box by typing in the page number you want while the electronic presentation is NOT in full screen mode. See Figure 5.



Figure 5 – Page Number

- 7. When you come upon a page that has a video embedded in it (Tip: you will notice a box in the top left quadrant of the window that says 'Click to Activate'), as instructed, click inside the black rectangle and wait for the video to load.

Note: After you have clicked it once, do not click on the black rectangle repeatedly. This will not make the video load faster. Instead, it will skip forward to other slides. The waiting period depends on your computer's capacity and ability.

- 8. When you come upon a page that has an animation embedded in it, the animation will play automatically.

Note: If the animation does not play immediately, do not click on the slide repeatedly. This will not make the animation load faster. Instead, it will skip forward to other slides. The waiting period depends on your computer's capacity and ability.

- 9. To temporarily minimize the electronic presentation, hit the escape key ('Esc') on the top left corner of your keyboard to exit out of full screen mode, and hit the minimize button on the top right corner of the window. See Figure 6. To restore the electronic presentation, simply click on the file in the task bar (on the bottom of your screen).



Figure 6 – Minimize button

- 10. The content of the slideshow cannot be edited or manipulated.

If you have any other questions, contact DPLS at:
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