

# Appendix 17

- **Winter Readiness Checklist**

## Winter Readiness Checklist

The following checklist is to be filled out by the contractor and submitted to the Department Engineer prior to October 15 of each year.

DESCRIPTION	Yes/No
<b>EQUIPMENT</b>	
All snow plow units have a valid Alberta Vehicle registration or equivalent permit and a current commercial Vehicle Inspection Certification Decal.	
All snow plow units are ready to commence work at the start of the availability period.	
All snow plow units are equipped the number of wings, prewetting units and other accessories as identified in the contract requirements.	
All snow plow units are mechanically safe to operate	
All spread controls for each unit have been calibrated	
All power floats for each unit have been calibrated	
All Infrared Thermometers have been calibrated.	
AVLS Units are functioning properly	
Pre-wetting units are functioning properly	
Warning lights, flags & reflectors on all plow units have been checked for proper installation and alignment.	
All loaders are operational	
All graders used for gravel roads are equipped with an adequate set of blades, scarifier teeth, shanks and Sandvik blades and bits (System 2000) or equivalent.	
All graders are equipped with functioning headlights, tail lights, 4-way flashers, back-up alarm, revolving light, slow moving symbol and warning flags on the outward edges of the cab and moldboard.	
All graders are equipped with a functioning wing mounted on the right hand side.	
<b>MATERIAL</b>	
Sand and salt is stockpiled at all sites as per the work plan.	
Sand stockpiles at each site have been freeze proof as per the work plan.	
Pre-wetting chemical is stored at each site as per the work plan.	
<b>OPERATORS</b>	
All operators required under the contract are available to commence work at the start of the availability period.	
All new operators have received appropriate training	
Pre-winter safety meetings have been held for all operators	
Each operator has a valid operator's license	

**Written clarification is required on any "No" response.**

**I certify that the information on this check list is correct.**

\_\_\_\_\_  
**Contractors Printed Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**