

Tender No. [ ]

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**1. [PRE-BID MEETING AND SITE INSPECTION]**

- .1 A pre-bid meeting and site inspection will be held at the time and place specified on the cover of the Bid Documents.
- .2 The purpose is to provide Bidders an opportunity to familiarize themselves with the Work and with existing conditions.
- .3 This meeting will be Bidders' only opportunity to inspect the Site in the presence of the Minister.
- .4 [Site access is restricted. This will be Bidders' only opportunity to inspect [the interior tunnels] [the control room]. ]
- .5 All Bidders and major subcontractors are strongly advised to attend. Others are invited to attend.
- .6 No information provided by the Minister at the pre-bid meeting and site inspection shall be binding, unless such information is included in an addendum.

**OR**

**2. [PRE-BID MEETING AND SITE INSPECTION – MANDATORY ATTENDANCE]**

- .1 A pre-bid meeting and site inspection will be held at the time and place specified on the cover of the Bid Documents.
- .2 The purpose is to provide Bidders an opportunity to familiarize themselves with the Work and with existing conditions.
- .3 [Site access is restricted. This will be Bidders' only opportunity to inspect the site.]
- .4 Attendance at the time and place specified is mandatory for all Bidders and is a condition of contract award. Major subcontractors are strongly advised to attend. Others are invited to attend.
- .5 Submit, with the bid, a signed copy of Form 00250A - Confirmation of Mandatory Pre-bid Meeting Attendance. Failure to submit this form, properly signed, will cause the bid to be declared invalid and the bid will be rejected. A Form 00250A – Confirmation of Mandatory Pre-Bid Meeting Attendance is appended to this section.
- .6 No information provided by the Minister at the pre-bid meeting and site inspection shall be binding, unless such information is included in an addendum.

**END OF SECTION**

Tender No. [ ]

Tender Forms

FROM (Bidder):

\_\_\_\_\_

(Name)

\_\_\_\_\_

(Address)

TO:

Alberta Transportation,  
Procurement Strategy and Planning Section  
trans.tender@gov.ab.ca

PROJECT:

[Name]

CONTRACT:

[Name]

The undersigned hereby confirm that a representative of the above named Bidder attended the pre-bid meeting and site inspection for the above name project, held on:

\_\_\_\_\_

(Insert date) (month (name of), date, year)

It is understood that attendance at the pre-bid meeting and site inspection is mandatory and that failure to submit this form, signed by both the Bidder's representative and the Minister's representative with the bid, will cause the bid to be declared invalid and the bid will be rejected.

SIGNATURE OF BIDDER'S  
REPRESENTATIVE:

NAME OF PERSON SIGNING BESIDE:  
(Please print)

\_\_\_\_\_

\_\_\_\_\_

SIGNATURE OF  
MINISTER'S REPRESENTATIVE:

NAME OF PERSON SIGNING BESIDE:  
(Please print)

\_\_\_\_\_

\_\_\_\_\_