



## Restricted Operator's Licence Program

### Demerit Suspensions

#### What is the Restricted Operator's Licence Program?

The Restricted Operator's Licence Program helps people who need to drive for employment, health, or educational reasons while they are serving a demerit suspension. Certain restrictions apply and there are specific eligibility criteria. Alberta Transportation administers the program.

#### What is a demerit suspension?

A demerit suspension is a suspension of an Operator's Licence resulting from an accumulation of 15 or more demerit points within a two-year period. Demerits are assigned for traffic violations.

#### How do I find out if I am eligible to participate in the program?

You are eligible to participate in the program if you meet the following criteria:

- You have a valid Alberta Operator's Licence at the time you receive the Notice of Suspension
- Your Operator's Licence is not a Class 7 learner's licence, probationary, or Graduated Driver Licence (GDL)
- Your suspension was imposed because of an accumulation of demerit points
- You have no other active or pending suspension(s) or any types of warrants(s)
- You have not served any demerit or *Criminal Code (Canada)* suspension(s) within the past two years
- All outstanding fines and non-alcohol reinstatement fees must be paid in full
- Any other reinstatement conditions must be met.

To help you confirm the above criteria, you may purchase a suspension verification form from any [Alberta Registry Agent](#).

#### What if I am a GDL driver?

GDL drivers are not eligible to participate in the Restricted Operator's Licence Program. However, if you are eligible to exit the GDL Program, you may book an advanced road test from any Alberta Registry Agent. Once you have passed, you can exit GDL and at that time apply for a Restricted Licence.

**Note: The advanced road test must be passed BEFORE the demerit suspension starts.**

#### How do I apply for a Restricted Operator's Licence?

Once you have determined that you are eligible to apply, you can purchase an application form from any [Alberta Registry Agent](#) for \$150.00. **The fee is non-refundable** and covers administrative costs for the Restricted Operator's Licence Program. Alberta Registry Agents will also charge a service fee for issuing the form.



Ensure **both sides of the form** are fully completed and submit your application to:

Driver Fitness and Monitoring  
Alberta Transportation  
Main Floor, Twin Atria Building  
4999 – 98 Avenue  
Edmonton, Alberta T6B 2X3  
Fax: 780-422-6612

### **Who reviews my application?**

Alberta Transportation reviews your application to ensure you meet the eligibility criteria. By signing the application form, you authorize Alberta Transportation staff to contact your employer, physician, educator, or family member to confirm the information on your application.

***Note: If you are self-employed, the “Employer” section on the back of the application must be filled out by you. Applications will not be reviewed if left blank and will be sent back to you for completion.***

### **What restrictions can I expect with a Restricted Operator’s Licence?**

Restrictions vary between applicants, depending on a person’s need to drive while under a demerit suspension. Alberta Transportation, in assessing the application, consider factors such as hours of work, travel time to and from work, shift work, training commitments, and health needs.

***Note: The Restricted Operator’s Licence applies to your primary employment only.***

### **How will I know if I am accepted into the program?**

Alberta Transportation staff interviews all applicants by telephone before approving or denying an application. They will again contact the applicant via telephone to advise them of the result. A letter of confirmation will be sent to you, outlining the restrictions which apply to your Restricted Operator’s Licence. A rejection letter is also sent to applicants who have been denied participation in the program.

### **If my application is denied, can I request a review of Alberta Transportation decision?**

Yes, you can make a written submission to the Alberta Transportation Safety Board. For further questions, they can be contacted at:

Edmonton: 780-427-7178  
Calgary: 403-297-3466

### **Where can I get my Restricted Operator’s Licence?**

Once you have been approved for a Restricted Operator’s Licence, you must obtain your physical Restricted Operator’s Licence from any [Alberta Registry Agent](#). You must turn in your regular Operator’s Licence before the Restricted Operator’s Licence can be issued.

When your suspension term is over, you must return to any [Alberta Registry Agent](#) to have your regular Operator’s Licence reissued.



## **What consequences will I face if I don't abide by the restrictions of the Restricted Operator's Licence?**

If you violate the restrictions:

- Your Restricted Operator's Licence will be revoked and you will have to serve the remainder of your suspension term without it
- You cannot reapply during this period to the Restricted Operator's Licence Program
- The vehicle you are driving may be seized for 30 days
- You may be charged with driving while your licence is suspended. If you are charged and convicted of driving while suspended, your licence will be suspended for at least an additional six-month period.

## **What if I am charged with a driving offence while my licence is restricted?**

Your Restricted Operator's Licence will be revoked immediately and you will serve the remainder of your suspension term without it.

## **How would anyone know that I have a Restricted Operator's Licence?**

The licence you will be issued clearly identifies you as a restricted operator. It carries a highly visible "restricted" designation, including the restricted terms. The restricted designation and your specific restrictions are also entered in a central computer system which is accessible by law enforcement agencies.

## **How long is the Restricted Operator's Licence in effect?**

The Restricted Operator's Licence is valid for the length of your suspension term only, unless it has been revoked. When you have completed your suspension period, you must return the Restricted Operator's Licence to any [Alberta Registry Agent](#) and obtain a regular Operator's Licence.

## **Will my Driver's Abstract be clean once my licence is reinstated?**

All drivers who are reinstated after a demerit suspension will be reinstated with 7 points on their Driver's Abstract. These points will stay on your abstract for two years from the date of reinstatement.

## **For applications and more information**

A listing of Alberta Registry Agents can be found:

- Under the "License and Registry Services" section in your telephone directory
- By calling
  - Edmonton: 780-422-7330
  - Outside Edmonton, call 310-0000 then dial 422-7330
- By visiting the Service Alberta website: <http://www.servicealberta.ca/Registries.cfm>